

steinexpo 2021 is a demonstration fair. Almost any of the equipment exhibited will be integrated in closed operating cycles. Consequently, there are a number of significant details which should be observed by exhibitors.

1. Demonstrations

It is the purpose of the show to present the exhibits in action under the conditions incurred in everyday's operation.

2. Projecting of demonstrations

Support and assistance will be provided a technical planning team.

Projecting documentation:

- Organization of operations at the stand (procurement and carrying-off of rock material)
- Determination of specific time intervals for repair and maintenance works
- Plans for installation and dismantling of booths and demonstration equipment
- Instructions for exhibitors
- Organizational support during the show including installation and dismantling
- Acceptance of cleared booth area at the end of the show

3. Forwarder in charge, empties

The quotations based on the terms negotiated by us will be mailed to the exhibitors directly. The projecting department shall fix the details with the exhibitors and the forwarding agency in charge.

The forwarder contracted by the fair management has the exclusive right of forwarding on the fair ground. This includes movement of exhibits, stand structures etc. to the stand, including provision of possible auxiliary equipment and customs clearance for the purpose of temporary or final importation.

The fair management shall not warrant any risks resulting from the activities of the forwarding agency. Storage of empties of any kind on the stand area is prohibited. All empties produced must be moved to the empties storage area provided for this purpose by the fair forwarder immediately.

4. Installation and dismantling, personnel present at the stand

Exhibitors are granted a period of 8 days (beginning on April 6, 2021) for installation of stands, and of 5 days for dismantling the stands. The times will be fixed by the projecting department.

For the time of the fair and for the fair opening hours, all stands must be properly equipped, and qualified personnel available at the stand. Exhibitors must particularly ensure that qualified personnel be available at the stand already at the opening of the event. Carrying off equipment and goods, and dismantling of stands before the final closing time of the fair shall be prohibited.

Any equipment left on the fair ground after lapse of the dismantling period without approval of the fair management, shall be carried off and stored at exhibitor's expense and risk by the fair forwarder. The fair management shall not warrant any damage or loss of exhibition equipment and stand furniture left on the fair ground by the exhibitor after the closing time of the event. This shall also apply if the exhibitor has obtained the approval of the fair management to lea-

ve such equipment on the fair ground beyond the dismantling period granted to exhibitors.

5. Pavilion

The pavilion consist of big tents with solid side panels and wooden floor.

6 Conference containers and tents

Installation of containers and tents shall be left to the exhibitors. The trade fair shall mediate the rental of containers and tents from special companies.

7. Projecting of demonstrations

The type and hours of the demonstrations shall be arranged between the projecting team and the exhibitor, and given in the catalogue.

8. Ramps and area surfaces

Ramps (e.g. for charging the crushing plants) shall be provided by the projecting team as agreed with the exhibitor. The cost incurred shall be payable by the exhibitor. The floor of the outdoor areas is uneven by nature. The show organizers shall provide a basic rubble coat to make up for uneven floor levels. If further compensation of uneven floor levels should be required, the show organizers shall provide such compensation in cooperation with the owner of the quarry. The cost for this shall be payable by the exhibitor.

9. Procurement and carrying-off of rock material used in the demonstrations

Procurement of rock material required for the demonstrations shall be organized by the projecting department. There are no quantity limits to be complied with. The projecting department shall arrange for all rock material to be carried off after use. Supply and disposal of such materials shall be free of charge.

10. Parking facilities for exhibitors

There are parking areas provided for exhibitors next to the fair ground, including a separate approach. Driving on the fair ground shall not be possible during the time of the fair.

11. Parking facilities for visitors

There are large-sized parking areas available. Visitors shall be taken to the show area by free shuttle buses.

12. Organisation of traffic

Road traffic shall be projected and organized in close cooperation with the local police and the road maintenance department.

13. Insurance and liability

The general principles of insurance and liability of the relevant fair organizing companies shall apply in respect of exhibitors. Limited liability insurance and insurance against personal injury shall be provided for visitors disposing of an admission ticket.

Exhibitors shall be responsible for safety at the stand. Exhibitors – and this includes plant demonstrations - must conform to all appropriate safety legislation, instructions and guidelines.

For more information refer to the conditions of participation (subpara. 21).

Hard hats must be worn at all times in the exhibition area!

14. Security

There shall be a guard service (during the opening hours of the show) and a general night-watch (outside show hours) provided at the expense of the fair management. Exhibitors shall be responsible for supplementary guarding of individual stand, if required. GEOPLAN GmbH can arrange individual security cover.

15. Visitor publicity

Visitor publicity will be performed in the following principal ways:

- through all German and European associations of nonmetallic minerals, the members of which are involved in the industry represented at the fair. In addition, PR activities shall be carried out in cooperation with the trade unions and employer's liability insurance associations and technical colleges and universities.
- Editorial reports shall be published both by national and international specialized organs, and shall be accompanied by PR activities in the form of advertisements.
- Direct mailings to approx. 60.000 addresses.
- Invitations for exhibitors' customers.
- Press reports in print and electronic media.

16. Power supply

Electric energy will be supplied through generators. The projecting department shall be in charge of planning and harmonizing the power requirements of exhibitors. Invoicing of the generators rented by exhibitors shall be performed by the company by which the generators are supplied.

The generators shall be available from a specialized companies.

17. Fuel supply

Fuel shall be supplied and charged.
The same is true for the disposal of fuels.

18. Medical attendance, hygiene, safety

There shall be a first-aid station and a sufficient number of lavatory containers provided on the exhibiting area. The area shall be controlled by police guards and guards for the maintenance of public order. The fire brigades and ambulance cars shall be on call.

19. Catering

There will be a fair restaurant at the area. Various snack bars will be available on the fair ground. Food and drinks may be ordered from the restaurant and delivered to the individual stands (catering services).

20. Public relations services for exhibitors

GEOPLAN GmbH will be at your disposal for inscriptions, signs, stand design, advertising space, fair literature and other PR activities. Exhibitors will receive a separate survey of all services offered. Exhibitors shall receive a separate list of the services available.

21. Stands located inside the pavilion

Distribution of stands located inside the pavilions shall be performed by Geoplan GmbH in association with the projecting department.

This includes rental of stand areas only. Exhibitors shall be responsible for the stand structures and furniture. Installation of appropriate company-owned stands or of stands designed by Geoplan GmbH shall be admissible. As far as the latter is concerned, Geoplan GmbH shall organize the stand set-up also.

Exhibitors using their own stands shall be required to present to the fair management two copies of the stand drawings made to scale (horizontal projection and views made to the scale of 1:50 if possible, and using metric measures) for the purpose of approval, immediately after assignment of the stand area. The drawings must yield the intended design of the stand including inscriptions and signs. For stands featuring ceilings of any kind, make sure to provide the drawings and sectional views of such ceilings, and explanations relating to the design, in addition.

Exhibitors entering particularly heavy exhibits (ground load > 200 kg/m²) must list these separately.

For heavy exhibits (more than 200 kg) the charges for the support of the wooden floor must be paid by the exhibitor. One copy of the stand layout bearing the approval of the fair management shall be returned to the exhibitor. Make sure not to install your stand before obtaining such approval. In the case of approval procedures with the local building authorities, installation of the stand must not be commenced before obtaining the approval of such authorities.

22. Board advertising

There is large advertising space available. Please contact the Geoplan GmbH.

23. Exhibitors passes

Exhibitors will receive a number of free exhibitors passes for their stand, as indicated in the following:

a) For exhibition stands 20m² in size in the pavilions: 3 ID cards. One additional ID card is issued for every additional (up to) 20m² space, from an exhibition stand size of 101m² one additional ID card for every additional (up to) 40m².

b) In the open air display areas for stands up to 500m²: 5 ID cards per every 100m², with one additional for every additional (up to) 100m².

All co-exhibitors admitted by the fair management shall receive 2 free exhibitors pass. Supplementary exhibitors passes shall be available from the fair management at a price of 16,-€/pc. The use of exhibitor permits is restricted to the personnel of the exhibitor. Handing on such permits to third parties is not admissible.

24. Modifications

The fair management reserves the right to modify and supplement details in respect of technical operation and safety.